

Dec 2016

New Mexico Dressage Association

Board Meeting

December 14, 2016

At the PRE house, 115 Elm, Albuquerque. 1st draft

(Note: **Bold** indicates “to-do” items.)

Board Members present: Winnie Fitch, Barbara Burkhardt, Cindy Kavan-Winfield, John Collins.

Board Members absent: Harold Baskin, Dawn Foster, Gina MacKay.

Guests: Susan Reed, Teresa Heine, Karen Page, Tracey Spencer.

The meeting opened at 6:30 pm.

Officer Reports:

Secretary: Barbara had a correction to the “Tentative 2017 Show Schedule” (with the Planning Meeting Minutes) Western Dressage at the State Fair is Sept 11, 2017 (Monday). The November minutes were accepted as corrected.

Treasurer: Dawn was absent but sent in a proxy with the Treasurer’s report. Winnie approved the bank statement. Cindy gave the State Fair arena rental contract (for Sept 11, 2017) and deposit checks to the 2017 Treasurer Karen Page.

Treasurer Report (from Dawn):

- 1. November Financial spreadsheet** (reconciled w/ 11/30/16 MyBank on-line statement) – notable items:
 - November 13 Schooling Show (SS) overpayment refund to KHain of \$20 (NMDA ck# 5961);
 - Donations totaling \$45 to Education Fund;
 - 2016 NMDA YTD Financial Report (through 11/30/16) – for attachment to BoD mtg minutes; shows a YTD profit, but expected to show a loss by YE due to 2017 USDF Membership Dec 1st payment (\$530), outstanding SS expenses (\$195.50), and 2016 Awards Banquet expenses (up to \$600); this loss outcome is likely even with additional 2017 Membership income realized in month of December; and
 - November MyBank statement/Financials C&B review by Board Member Winnie Fitch, motion for acceptance, seconded, and passed.
- 2. NMDA Activity Cost Analysis report** – rescheduled Nov 13 Cherry Tree Farm SS posted profit of \$213.78. Many thanks to CFT for its donation of SS awards for this show.

3. Miscellaneous – Anticipated December meeting(s) with Treasurer-elect to transfer financial info by YE

Suggestion from Dawn: If the new Board continues to use USPS for test booklet and election ballot mailing in 2017, it should research and possibly apply for an “Application to Mail at Nonprofit Standard Mail Prices” to potentially lower postage rates.

Committee Reports:

Membership: There are 49 - 2017 members as of this date. Winnie had called USDF and they said memberships are going down all over.

Awards Banquet: The hall is booked. John has purchased saddle pads and duffle bags for about \$400. Various places and prices to do embroidery were discussed. **John will take care of this.** Barbara has the Champion and Reserve Champion ribbons. (\$76.85) **John will call the caterer. John will get the Memorial trophy from Kathy Soller. Cindy will do the “Invitation” and email to members. (done)** Cost of attendance will be \$25 per person (NMDA covers the rest). Chicken, beef and vegetarian will be available, buffet style. Entertainment: Teresa said the dancers were not available. DVD of the Olympics: **Winnie will try to get a copy for the banquet. Raffle: need more donated items.** Agenda: John will MC, Cindy will present awards and introduce the new board, Susan (president elect) will discuss her coming year.

Election results: 2017 NMDA Board of Directors Results:

41 ballots were returned. All 3 candidates were voted in:

Susan Reed, President; Teresa Heine, Vice-President; Karen Page, Treasurer. (As per the 2016 restated NMDA Bylaws the President and Treasurer are financial signatories.)

The write-ins for Secretary were:

Barbara Burkhardt, 1 vote

Cindy Kavan-Winfield, 1 vote

Lily Luman, 1 vote

Taminy Marshall, 1 vote

Kathy Towery, 2 votes

Dawn Foster, 4 votes

The Restated Bylaws passed with 39 for and 2 against.

Restated Bylaws: Because the “restated” Bylaws were accepted by the membership vote, they are in effect as of December 1, 2016. **Cindy will send them to Harold for posting on the web.**

By-Laws Sub-Committee Report (from Dawn)

1. Restated Bylaws General Membership vote results – 41 ballots returned with 39 yes/pass votes and 2 no votes (represents 95% pass votes; current By-laws require 60% of voting Members to pass) – therefore restated Bylaws approved by the General Membership in its entirety – many thanks to the By-laws Sub-Committee’s hard work and dedication to making these new Bylaws more efficient, workable and more easily understood by the entire Association.
2. New restated Bylaws document, **requires signing by two NMDA Officers, then posting to the NMDA website. Also must upload new Bylaws to the NM Attorney General Office web site.**

Restated Standing Rules: John made the motion to accept the Revised Standing Rules (WORDSRs112916) sent out on December 9, 2016 in total. Winnie seconded, motion passed 5-0 [Since the motion was included in the mtg agenda, and there was no further discussion of the motion at the meeting, a “yes” proxy vote from Dawn for the above motion was accepted by the BoD). Once this restated version is approved we will then open up for suggestions for changes/additions. **Cindy will send the restated Standing Rules to Harold for posting on the web.**

Guest: Tracey Spencer, Arabian Horse Assn of NM (AHANM) Dressage Coordinator discussed the possibility of a joint AHANM and NMDA USEF/USDF recognized show next year. Arab recognized show Saturday and NMDA/USEF/USDF show on Sunday. Possibly May 14th. The AHANM show secretary is willing to secretary the NMDA show. Also it was proposed to put the AHANM one day schooling shows on our calendar and recognize for NMDA awards. (Would require a Stand. Rule change to “recognize” other organization’s show(s)).

Old Business:

(Tabled) Discussion of the NMDA Volunteer Opportunities “Wishlist” (draft sent to the BoD via email (from Dawn) on 9/21/16.

Cindy presented a “To Do” list for the new (2017) Board:

- Book board meeting dates for next year (done)
- Book event venues so that insurance can be ordered for year – need actual dates and addresses (Teresa will do)
- New checking account signature – (Susan and Karen)
- New NMDA PO Box – (Karen)

The meeting was adjourned at 7:50 pm

Respectfully submitted by Barbara Burkhardt, Secretary

Attachment: YTD Financials (11/30/16)