



**NMDA Board of Director (BoD) Meeting Minutes**  
**February 8, 2017**  
**PRE Offices, 115 Elm St., ABQ**  
**6:30 - 8 PM**

***All Members and interested public welcome!***

**Mtg started @ 6:25 PM with Board Members Susan Reed, Winnie Fitch, Cindy Kavan-Winfield and Teresa Heine in attendance; absent: Karen Page and Gina McKay**  
**Other meeting attendee(s): Dawn Foster and Jayne Stewart** Blue requires action

**Welcome & Acknowledgements: (Susan)** - Kathleen Martin agreed to serve as “acting” Education Chair; Nance McManus agreed to serve as Western Dressage Liaison; and Dawn Foster continues as “acting” Secretary (non-Officer/ Board Member) through March 2017, and continued development of Year-End Awards program details.

**OFFICERS' REPORTS:**

1. **January 2017 Mtg Minutes acceptance:** *Motion (Winnie): Accept the 1st draft of the January 2017 BoD mtg minutes prepared by Dawn Foster with minor edits provided before the meeting; second (Cindy); vote 4 for, 0 against. Finalize January 2017 Board meeting minutes and provide to Harold for web posting (Dawn).*
2. **Treasurer's Report/Financial Items** - no report presented; short discussion regarding attachment of YTD financial information with meeting minutes, as was done in 2016. Board likes the transparency afforded by this practice, but wants input from Treasurer. **TABLED until input provided by Karen.** *Motion (Winnie): Approve current NMDA fees and “usual and customary” expenses for 2017; second (Cindy); vote 4 for, 0 against.*

**COMMITTEE/LIAISON REPORTS:**

1. **Membership** (Winnie) - 59 current Members. No January roster submittal to USDF since only 3 new Members. **Winnie will combine these 3 Members with memberships received in February and send USDF combined Jan/Feb roster update.**
2. **Schooling Shows Status Update** (Teresa) - mixed results re: return of completed venue and judges contracts - Caballo - have venue contract, but not judge's contract [WD-rated judge - need approval/recognition from WDAA 30 days before show (Feb 26 deadline)]; need proof of insurance for final contracts with BFRA and Dennison [**Teresa to follow-up with Karen to get ins. info.**]; have Bryan Farm contract; Roy-El Farm contract in transit; CTF contract acceptable and will provide signed shortly; Los Alamos - awaiting response. **Teresa to continue following up with various venues/judges.** It was noted that Santa Fe Dressage Association (SFDA) will have at least one schooling show.
3. **Youth** (Susan) - De-spooking clinic will be held on March 11. There is a link on NMDA website to flyer; already some positive response; also sent flyer to various breed organizations. The February “Meet & Greet” has been dropped from activity schedule.
4. **Education** (Cindy on behalf of Kathleen, via email) - Violet Hopkins grant of \$1500 received from The Dressage Foundation; both venues, Santa Fe Hipico and Cherry Tree Farm, have been reserved for their clinic dates, May 5-6 and May 7-8, 2017 respectively; clinician has made, and been reimbursed for, flights with arrival on Thursday, May 4; “Save the Date” flyers have been sent out via email to all SFDA and NMDA Members, as well as numerous non-Members [Thank you Winnie for providing NMDA Membership list]; to date, have received expressions of interest in riding or auditing from 22 people. I have confirmed receipt from all these people; **to be completed by Kathleen - continued advertisement - flyers to training stables, other GMOs, tack and feed stores, equine clubs (e.g. AHA).**
5. **Western Dressage** - no report

## OLD BUSINESS:

1. **Beth Baumert clinic** (Susan) - clarified that NMDA insurance coverage for ABQ clinic dates (May 7-8) only
2. **Bill McMullin clinic update** (Dawn) - provided general biography information on proposed clinician Bill McMullin, and detailed information & budget to Board for both Ride-ReRide Clinic on October 21 at Vista Sandia and 2-day riding clinic on October 22-23 at Cool Country Farm in Algodones. Based on budget presented and further discussion, *Motion (Winnie): Approve NMDA sponsorship of up to \$1000 for 3 days of clinics; second (Cindy); vote 4 for, 0 against.*
3. **Combined recognized show(s) with Arabian Horse Association of NM (AHANM)** - Based on previous discussion, Teresa emailed Tracy Spencer at AHANM indicating that NMDA is "passing" this year, but will reconsider for next year.
4. **Standing Rules (SRs) revisited** (Susan)
  - A. Mini-grant requirements - discussed volunteer hours/grant amounts - concluded with leaving current SRs language unchanged
  - B. Year-End Awards program
    - Volunteer hour requirement - discussion concluded with leaving current SRs language unchanged
    - One versus two scores from highest test in level requirement - discussion concluded with leaving current SRs language unchanged
    - Periodic publishing of Award standings and protest period - discussion deemed these items not necessary in newly proposed program, since Members would submit individual scores mid-November and NMDA not involved in identifying scores to be used in calculating final Award winners, see final proposed Year-End Award language changes to be voted on at next meeting; [Dawn to finalize draft of Awards program for Board consideration/voting](#)
    - Western Dressage Awards by levels/divisions - clarify language by deleting B. 4. in current SRs; [Dawn to finalize draft of Awards program for Board consideration/voting](#)
    - Ancillary Award program draft documents (Award Reporting Forms, NMDA Volunteer Opportunities, and website article text) - all look good, will finalize with rest of Awards program changes at next meeting

[Cindy left meeting ~7:30 PM]

5. **Remaining Officer/Committee Advisors/Liaison Appointments** (Susan) - Secretary (still needs to be identified), Publicity [\[to be undertaken by Teresa \(Facebook\), Nance \(Horse Around\) and Harold \(NMDA website\)\]](#), Volunteers & Hospitality, still looking to identify, although it was noted that neither of these last 2 positions was filled in 2016.

## NEW BUSINESS:

1. **Photo contest** - develop a photo contest, and possibly put together a photo calendar with 2018 schooling show dates as fund-raiser; [Susan to work with potential youth photographer to develop concept further and present at future meeting](#)
2. **Volunteer-of-the-year Award** - Winnie suggested a perpetual Memorial trophy for recently passed Member Ethel Ortenburger; ideas included a traveling trophy or possibly a Directors chair with monogrammed back as prize; [Winnie to develop concept further and present at future meeting](#)
3. **MyBank Certificate on Deposit (CD)** - continue for now, can review again in June prior to next CD renewal period begin in July.
4. **Membership list for easy communications?** - [Winnie to develop a new Excel file with pertinent contact information for communications with the Membership.](#)
5. **Advertising in Horse Around?** - consider advertising in NM publication, *Horse Around* (in addition to what Nance currently posts); [Teresa to procure more information on this possibility and present at future meeting](#)

MEETING ADJOURNED @ 7:57 PM

Respectfully submitted by Dawn Foster, NMDA Member